

# Call for Nominations – 2017

## Positions on the Board of Directors

Council on Chiropractic Education Australasia Limited  
ABN 91 168 760 067

Applications close Friday 31 March 2017



### Background

Nominations are called for Director positions on the Board of Directors of CCEA in accordance with the company's Constitution.

Under clause 37.2 of the Constitution, the Board shall use its best endeavours to ensure that the Elected Directors (from time to time) consist of:

- 2 persons who are currently registered chiropractors in Australia;
- 2 persons who are nominated by CCEA-accredited chiropractic programs in Australia and New Zealand;
- 1 person who is nominated by CCEA accredited programs in Asia;
- 1 person from another regulated health profession; and
- 2 senior independent persons in education, business or the community who represent the public and who are not members of the chiropractic profession.

The Directors whose terms are complete at the April 2017 Board of Directors meeting are:

- Dr Michael Shobbrook, a currently registered chiropractor in Australia
- Dr Peter Cowie, a currently registered chiropractor in Australia
- Ms Maria Keyes, a senior independent person in education, business or the community who represents the public and who is not a member of the chiropractic profession
- Professor Noel Dawson, a senior independent person in education, business or the community who represents the public and who is not a member of the chiropractic profession

Those Directors whose terms are complete at the April 2017 Board of Directors meeting are eligible to seek re-appointment for another term.

The company currently has four (4) vacancies to be filled from 23 April 2017 for a period of three years duration in the following categories:

- 2 currently registered chiropractors; and
- 2 senior independent persons in education, business or the community who represent the public and who are not members of the chiropractic profession

In accordance with clause 37.3 of the Constitution, the Board shall ensure that each Elected Director is experienced in processes of evaluation, accreditation and wise governance.

### Responsibilities of the Board of Directors

CCEA is a public company limited by guarantee and registered with the Australian Securities and Investments Commission (ASIC). As such, Directors have statutory responsibilities as articulated in the *Corporations Act 2001*.

The purpose of the Board of Directors is to advise, govern, oversee policy and direction, and assist with the leadership and general promotion of CCEA. While the Executive Officer leads day-to-day operations, the Board-Executive Officer relationship is a partnership and the appropriate involvement of the Board of Directors is both critical and expected.

### Generic skills matrix

**Strategy:** Ability to think strategically and critically assess strategic opportunities and threats and develop effective strategies in the context of the strategic objectives of CCEA and relevant national policies and priorities

**Policy development:** Ability to identify key issues for CCEA and develop appropriate policies to define parameters within which the company should operate

**Financial performance:** Ability to read, understand and critically analyse financial statements

**Risk and compliance oversight:** Ability to identify key risk to CCEA in a wide range of areas including legal and regulatory compliance and monitor risk and compliance frameworks and systems

# Call for Nominations – 2017

## Positions on the Board of Directors

Council on Chiropractic Education Australasia Limited  
ABN 91 168 760 067

Applications close Friday 31 March 2017



*Corporate governance:* Knowledge and experience in best practice corporate governance structures, policies and processes

*Community and stakeholder engagement:* High level reputation and networks in the profession/community

*Industry experience:* Exposure to national registration and/or accreditation including accreditation of profession specific programs of study

### **Application process**

Candidates must provide:

- A current Curriculum Vitae (CV) (no more than 3 pages long, submitted as a Word document)
- Completed *Candidate Profile Form* (attached)

A copy of the CCEA Constitution is attached for information.

The completed application is to be submitted to:

Rachel Portelli  
Executive Officer  
Council on Chiropractic Education Australasia Limited  
Via email to: [executive.officer@ccea.com.au](mailto:executive.officer@ccea.com.au)

**Applications close 5.00 pm on Friday 31 March 2017.**