***Background***

The CCEA is calling for nominations from suitable candidates to join the Chiropractic Overseas Assessment Committee (COAC), per the company’s [Constitution](https://static1.squarespace.com/static/619ad68aad4524745de58b0d/t/6296df023b98ce33ddc8e706/1654054660301/CCEA%2BConstitution%2B%28Amended%2BApril%2B2022%29_vFinal.pdf). COAC is a committee of the CCEA Board and is responsible for the establishment, development and undertaking of competency evaluations and assessments in relation to the suitability of overseas trained chiropractors for migration and eligibility to practise in Australia and New Zealand. Further information about the committee can be found in the [Terms of Reference](https://www.ccea.com.au/terms-of-reference).

Candidates are considered based on skills and experience, with typical committee membership comprising of:

* Up to three current CCEA Board Directors;
* One chiropractic representative from each institution who conducts the CCEA Competency Assessment; and
* Up to three other persons who have appropriate knowledge, experience and/or involvement in assessment procedures.

Nominations are sought for **two committee member positions** to be filled for three years duration in the following categories:

* **One current CCEA Board Director; and**
* **One person with appropriate knowledge, experience and/or involvement in assessment procedures.**

The CCEA recognises the importance of, and has endorsed, [The National Scheme’s Aboriginal and Torres Strait Islander Health and Cultural Safety Strategy 2020-2025](https://www.ahpra.gov.au/About-AHPRA/Aboriginal-and-Torres-Strait-Islander-Health-Strategy/health-and-cultural-safety-strategy.aspx).

Individuals identifying as Aboriginal, Torres Strait Islander, Māori or of Māori ancestry are encouraged to apply.

***Application process***

Nominees are to provide a:

* Completed [nomination form](#Nomination_form)
* Current resume
* Short video of you explaining your skills, knowledge and experience (optional)

To obtain further information regarding the organisation, please visit the [CCEA website](http://www.ccea.com.au).

***Submission of Nominations***

Dr Stacey Janssen

Executive Officer

Council on Chiropractic Education Australasia Limited

Via email to: stacey.janssen@ccea.com.au

***Applications close Friday 29 September 2023 at 5.00pm AEST. Late and/or incomplete applications may not be accepted.***

# Nomination Form: Chiropractic Overseas Assessment Committee

The appointment and removal of committee members is governed by clause 55 of the [CCEA Constitution](https://static1.squarespace.com/static/619ad68aad4524745de58b0d/t/6296df023b98ce33ddc8e706/1654054660301/CCEA%2BConstitution%2B%28Amended%2BApril%2B2022%29_vFinal.pdf).

Nominations must be submitted per the Call for Nominations published.

This form is electronically fillable. All parts must be complete.

***Nominee details***

Title:

Name:

Email:

Contact phone:

Are you of Aboriginal or Torres Strait Islander origin? Yes [ ]  No [ ]
Are you a New Zealand Māori or a descendant of a New Zealand Māori? Yes [ ]  No [ ]

***Nominee category***

I am eligible to fill the position as a committee member in the following category:

[ ]  Current CCEA Board Director
[ ]  Appropriate knowledge, experience and/or involvement in assessment procedures

***Required documents***

[ ]  Completed nomination form (including supporting statement – see over)

[ ]  Current resume

[ ]  Short video of you explaining your skills, knowledge and experience (optional)

***Consent of nominee***

[ ]  I am willing to fulfil this role if I am elected by the CCEA Board

***Signature of nominee:***

***Date:***

Please complete and return this form to the Executive Officer,

Dr Stacey Janssen at stacey.janssen@ccea.com.au.
If you have any questions, please contact Dr Janssen on +61 400 588 897.

***Nominee supporting statement***

Briefly describe your interest in this position, and the skills, knowledge and value you would contribute: